

# BHS ONLINE COURSE REQUESTS

INSTRUCTIONS FOR STUDENT PORTAL AVAILABLE MARCH 18-APRIL 1

Log on to X2— <https://ma-brookline.myfollett.com/aspn>

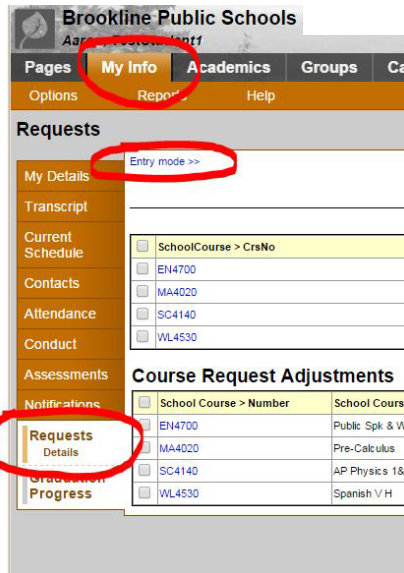
Log in ID: usually grad year +last name + first initial e.g.:27jonesk (must be all lowercase letters)

Any student needing a portal reset should use the Reset My NetID: <https://rmp.brooklinema.gov/>

## To enter requests:

**STEP 1:** Select the **My Info** Tab

**STEP 2:** Select the **Requests** Side Tab and select **“entry mode”** in the left corner.



In the portal you should see comments made by your teachers about the courses they have recommended for you. It is vital that you use this information to determine which the best courses are for you.

*You will see all of the courses teachers have recommended and comments left by your teachers. Read the comments to help make decisions about your overall course load. Students enter choices for option courses (this is mostly for rising seniors). Also, students choose alternates for first choice courses.*

**STEP 3:** Select a subject area in order to enter your course requests and see your teacher's recommendation. Choose the courses you want but remember the total number of credits

requested cannot exceed 7.25. Rising 10<sup>th</sup> and 11<sup>th</sup> graders can mainly just add Elective (CTE,VA, PA) and WE courses in the portal. Underclassmen who wish to take more than one course in a subject must contact the guidance counselor.

### Primary requests

	Subject area	SchoolCourse > CrsNo
Select...	English	EN4700
Select...	Math	MA4020
Select...	Social Studies	
Select...	Science	SC4140
Select...	World Language	WL4530
Select...	Performing Arts	
Select...	Visual Arts	
Select...	Health & Fitness	
Select...	Career & Tech Ed	
Select...	Optional Class	
Select...	Elective - Z block	

Wellness

### Alternate requests

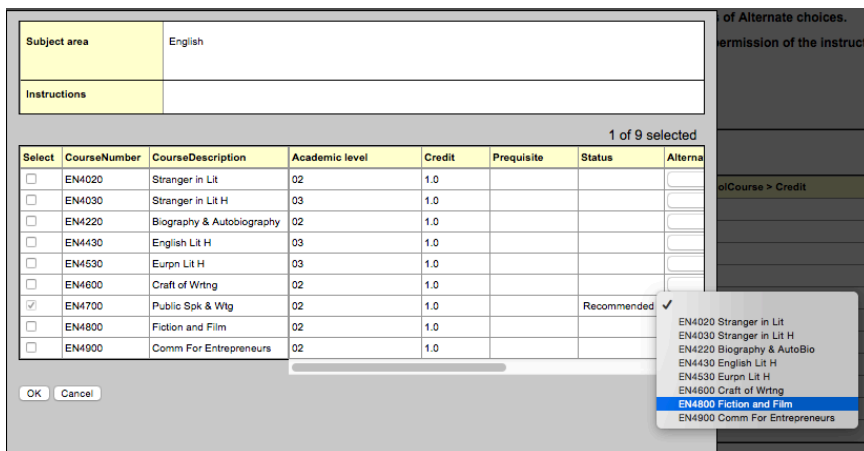
	Subject area	SchoolCourse
Select...	Health & Fitness-Alternate	
Select...	Optional Class-Alternate	
Select...	Elective- Alternate	

Wellness

**STEP 4:**

Rising 12<sup>th</sup> grade students (and 10<sup>th</sup> grade students for English) add alternate course choices for recommended courses using the pop up on the right side of the screen. (See example)

**NOTE: SENIORS MUST ENTER AN ALTERNATE ENGLISH COURSE—if you do not an alternate will be entered for you.**



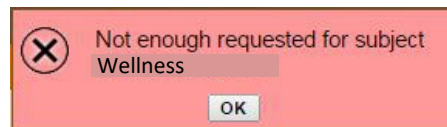
**NEW for 25/26: Students**

**requesting a second course in a subject must enter those requests on THIS FORM. Seniors can also use this form to prioritize requests for AP and some option classes.**

**Step 5 Enter up to 7.25 credits**

The key concept is to plan a 7 block schedule for next year. You should map out how to get to the seven (or fewer) needed to fill a day. For most students this is 5 academics and ½ year H&F, leaving 1.5 open slots for electives or senior option courses. However for many students there are also support classes to be factored in: Learning Center, AALSP, Tutorial, etc...

The portal will limit you to 7.25 primary requests. 7.25 allows a student 7 full classes and Athletics for WE. Students not using athletics should only enter 6.5 primary requests and then select a .25 or .5 WE class. You will not be able to POST until you have entered your WE class. You will not be able to POST if you select more than 7.25 credits. Students can also enter one Z-block class if committed to the 7:30am schedule. (Note that Z-block classes will appear for now as 0 credits—this is just for the course request window—please check the course catalog for the proper credit for these courses.)



**Pro Tip**  
Send a note to your Guidance Counselor

**Notes for counselor**

Hi Mr. Schiff  
Can I talk to you about taking AP Gov for next year?  
I'm not sure it will fit.

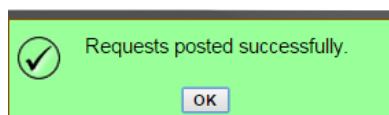
All info must be entered into the portal by Tuesday April 1. Students having difficulty with the portal should contact their Guidance Counselor.

**(If you cannot access Aspen:**

Check that you are on the Brookline Aspen Page  
Your username is not your full email. Use information before the @ e.g. "26smithk"

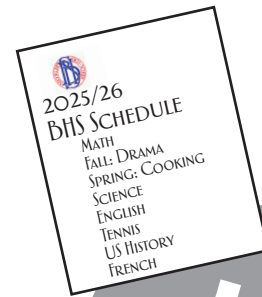
The password is the same as your other accounts)

**Step 6: POST!! If you do not POST at the bottom of the screen your choices will not be saved.**

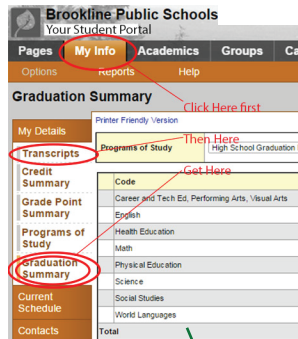


# BROOKLINE HIGH SCHOOL

## THE ROAD TO A STUDENT SCHEDULE



FINISH



Feb/Mar

**Pro Tip:**  
Get to know this page in the Student or Parent Portal

Apr 1

Last day for parents to override a course recommendation

March

Guidance Counselors assist with entry of course requests in the Guidance Suite

Mar 18-Apr 1

Students enter requests for elective (CTE, VA, PA, H&F) and optional academic courses

March 17

Teachers finish making course recommendations based on the current year class performance

Students and parents review course recommendations in the Student or Parent Portal

Feb 2025

Talk to your teachers, parents, and counselors about your course selection for next year

Review the course catalog available on the school website: [bhs.brookline.k12.ma.us](https://bhs.brookline.k12.ma.us)

Feb 2025

Make sure you can log on to the Student Portal with your own student account

Need user name, password, or account reset? Use the self-service password reset tool.

Also in the portal:  
You check off each of the courses your teachers have recommended for you

You enter your choices for option courses (this is mostly for rising seniors)

You choose alternates, which will replace your first choice courses if you don't get scheduled for them

**OTHER DATES ALONG THE ROAD**

August 16  
Schedule available on the portal

August 16-26  
Schedule Error Correction

September 2, 2025  
First day of school

START



# BHS 2025-2026 PORTAL AND COURSE REGISTRATION INFO

- Access the portal at: <https://ma-brookline.myfollett.com/aspn>
- If you need your Student Portal credentials or password, or if you need a portal reset you must use the Reset My NetID tool <https://rmp.brooklinema.gov/>

**The Portal will be open for entry course requests beginning today. The portal will close on Tuesday April 1. You have two weeks to enter your choices.**

**Remember the Rule of 7 when making your choices**

**BLOCK 1 - 5:** Think of the first 5 blocks in your schedule as space dedicated to your core classes. These are the recommendations that have already been entered by your teachers. If you do not intend to take all 5 of these subjects next year, cross out that subject in the first column and add the name of the class you intend to take instead.

Subject	Course	Credits
English		
Math		
Science		
Social Studies		
World Language		
	<b>Total # of Credits [Box 1]</b>	

**BLOCK 6 and 7:** Think of the 6th & 7th blocks in your schedule as space for courses you are choosing for yourself. These include Electives (CTE, PA, VA), Wellness courses, support programs (Tutorial, AALSP, etc.), and optional second courses in a core discipline or department. Keep in mind that you will need to consider your preferences \*and\* your graduation requirements. You also **MUST** include a Wellness course unless you are certain you will be on a team.

Subject	Semester 1 Course	Semester 2 Course	What class do you want if you can't get this class?	Credits
Block #6				
Block #7				
			<b>Total # of Credits [Box 2]</b>	

**BLOCK Z:** A small number of students opt to take Z block elective opportunities. Z block courses should only be selected by students who are committed to the schedule of 7:30 am classes 5x per week. Some Z block courses require audition or permission. *Leave this section blank if you do not intend to take a Z block elective.* PM Block is used if you are getting Wellness credit for your Athletics.

Z Block	PM Block		
			<b>Total # of Credits [Box 3]</b>

**The Rule of 7:** You can only fit seven blocks into your schedule (unless you are committing to 7:35am Z-Block class). Make sure that all of your courses/credits add up to 7 for any given semester. If you attempt to schedule more than 7 primary courses (academics, electives, or supports) you will find yourself being blocked out of courses you want or need.

- **The Rule of 7:** You can only fit seven blocks into your schedule (unless you are committing to 7:35am Z-Block class). Make sure that all of your courses add up to 7 for any given semester. If you attempt to schedule more than 7 primary courses (academics, electives, or supports) you will find yourself being blocked out of courses you want or need.
- In the X2 Student Portal enter a Maximum of 1.5 credits as your PRIMARY Elective Requests and 0.25 Health and Fitness Request (.5 for Revolution). If you wish to take additional courses you must have your guidance counselor make the additional requests. (If you are adding a Z-Block elective you can enter one additional choice in the portal.)
  - If you make 3 Primary choices (three .5 courses) but only have room for 1 or 2 you will squeeze out your first choice. Put in the 1 or 2 courses you really want and then list any others as alternates.
  - For example—if you really want to take FP5000 International Baking but if full you would want VA1001 Drawing Foundations, enter FP5000 as **primary** and VA1001 as **alternate**.
- Primary courses are the ones you want. Also enter ALTERNATE Elective Requests in the event you cannot get your primary choices. **You MUST enter at least 3.0 credits of Alternate choices.**
- The Graduation Requirement of Brookline High School is three credits in the Visual Arts, Career and Tech. Ed., and /or Performing Arts. To fulfill this requirement, students must take at least one course in each of the Elective departments - Visual Arts, Career and Tech Ed., and Performing Arts - and a total of three credits of Electives. Students with a particular interest in one field may talk with their Guidance Counselors about pursuing a Pathway, which would allow them to take all Elective credits in one of the Elective departments.
- Students must take one semester of Wellness each year. A health education course is required for graduation.
- All students should refer to the course catalog for important information related to **yearly Wellness credit** requirements. Only courses available in the catalog are eligible for Wellness credit. Dance classes are eligible for Wellness credit for students in grades 10 through 12.

## VA/Visual Arts Classes

Course	Title	Grade	Crdts
VA0101	Art Studio	9-12	.5
VA0140	Art Studio: Art as Activism	9-12	.5
	Artist's Books and Visual Journals	10-12	.5
VA1001	Drawing Foundations	9-12	.5
VA1201	Drawing Intensive	10-12	.5
VA2001	Painting Foundations	9-12	.5
VA2101	Painting Intensive	10-12	.5
VA3001	3D Designs and Sculpture	9-12	.5
VA3101	Wearable Art and Apparel Design	10-12	.5
VA4001	Printmaking Foundations	9-12	.5
VA4201	Printmaking Intensive	10-12	.5
VA5001	Ceramics Foundations	9-12	.5
VA5101	Ceramics Intensive	10-12	.5
VA5201	Ceramics Advanced 1	10-12	.5
VA5301	Ceramics Advanced 2	10-12	.5
VA6001	Metals Foundations	9-12	.5
VA6101	Metals Intensive	10-12	.5
VA6100	Drawing for Understanding in Field Science	9-12	.5
VA7001	Digital Photography Foundations	9-12	.5
VA9700	Darkroom Photography Foundations	9-12	.5
VA7210	Photo Studio Intensive	10-12	.5
VA7301	Photography Advanced	9-12	.5
VA8101	Animation I	9-12	.5
VA8201	Animation II	9-12	.5
VA8301	3D Animation	9-12	.5
VA9000	AP Art and Design	11-12	1
VA9101	Graphic Design Foundation	9-12	.5
VA9201	Graphic Design Intensive	10-12	.5
VA9300	Adv. Portfolio Prep	11-12	1
VA9310	Digital Video Prod. I	9-12	.5
VA9320	Digital Video Prod. 2	9-12	.5
VA9510	Digital Drawing & Painting/ Mixed Media	9-12	.5
VA9520	Advanced Digital Design Studio	10-12	.5
VA9600	Advanced Media Production	9-12	.5
VA9800	TV Production 101	9-12	.5
VA9900	TV Production 102	9-12	.5

## CTE/Career and Tech Ed Classes

Course	Title	Grade	Crdts
CE1100	Intro. to Business Mgt.	9-12	.5
CE1200	World of Money	9-12	.5
CE1400	Psych. of Marketing	9-12	.5
CE9100	BHS School Store	9-12	.5
CE4101	Computer Prog.: Snap!	9-12	.5
CE4102	Comp. Prog.: Python	10-12	.5
CE4500	Robotics I	9-12	.5
CE4510	Robotics II	10-12	.5
CE4700	AP Comp.Sci. Principles	10-12	1
CE4750	AP Comp. Sci. A: Java	11-12	1
CE5500	Medical Careers	10-12	.5
CE5550	Med. Inter.: Spanish	10-12	1
CE5551	Med. Inter. Portuguese	10-12	1
CE6100	Restaurant & Culinary Careers (FY)	9-12	1
CE6100S	Restaurant & Culinary Careers (S)	9-12	.5
CE6100Z	Restaurant & Culinary Careers (Z)	9-12	.5
FP1000	Culinary Exploratory	9-12	.5
FP3000	American Reg.Cuisine.	9-12	.5
FP5000	International Baking	9-12	.5
TE1001	Creative Woodworking 1	9-12	.5
TE1002	Creative Woodworking 2	9-12	.5
TE1003	Furniture Design and Construction	9-12	.5
TE1100	Construction: Tour through the Trades	11-12	.5
TE3200	Intro. to Tech. Draw I/CAD	9-12	.5
TE3300	Arch. Design & Draft/CAD	9-12	.5
TE4200	Graphic Arts/Copy Center	9-12	.5 or 1
TE4501	Intro. To Engineering Design	9-11	.5
TE5500	Engineering by Design	11-12	1
TE5600	Engineering Innovation and Design	12	1
CE5900	Peer Leadership & Public Health	11-12	1
CE8100	Pre-Internship Experience	10-12	0.5
CE8200	Cooperative Work Experience	10-12	0.5 or 1
CE8300	Internship Experience	10-12	0.5

## WE/Wellness Classes

Course	Title	Grade	Crdts
WE1000	Integrated Wellness	10-12	.25
WE1100	Lifetime Activities	10-12	.25
WE1200	Advanced Wellness	10-12	.5
WE2100	Tennis	10-12	.25
WE2200	Begin. / Inter Swimming	10-12	.25
WE2250	Adv. Swim. And Lifeguard Training	11-12	.25
WE2300	Strength Train/Cardio Cond.	10-12	.25
WE2400	Adventure-Rock Climbing	11-12	.25
WE2600	The Revolution (Z block)	10-12	.5
WE2800	Yoga	10-12	.25
WE2900	Net Games	10-12	.25
WE0900	Lifetime Wellness	9-12	.5

## WE Sports Contracts

WE771U	Cheerleading Fall
WE871U	Cheerleading Winter
WE822U	Cross Country Skiing
WE812U	Downhill Skiing
WE872U	Fencing
WE912U	Sailing
WE882U	Squash
WE962U	Ultimate Disc
WE842U	Wrestling
WE942B	Boys Rugby
WE942G	Girls Rugby
WE792U	Unified Track & Field
WE793U	Unified Bocce
WE791U	Unified Basketball
WE992B	Boys Baseball
WE892B	Boys Basketball
WE982B	Boys Crew
WE701B	Boys Cross Country
WE711B	Boys Football
WE751B	Boys Golf
WE802B	Boys Ice Hockey
WE902B	Boys Lacrosse
WE731B	Boys Soccer
WE852B	Boys Swimming
WE922B	Boys Tennis
WE932B	Boys Track
WE962B	Boys Volleyball
WE832B	Boys Winter Track
WE892G	Girls Basketball
WE982G	Girls Crew
WE701G	Girls Cross Country
WE721G	Girls Field Hockey
WE952G	Girls Golf
WE872G	Girls Gymnastics
WE802G	Girls Ice Hockey
WE902G	Girls Lacrosse
WE741G	Girls Soccer
WE992G	Girls Softball
WE781G	Girls Swimming
WE922G	Girls Tennis
WE932G	Girls Track
WE761G	Girls Volleyball

**All 10th through 12<sup>th</sup> grade students MUST choose one WE from this list.**

## PA/Performing Arts Classes

Course	Title	Grade	Credits
PA1000	Concert Choir	9-12	1
PA1200	Camerata H Choir * (Z block)	9-12	1
PA1500	A Cappella Choir**	9-12	1
PA2000	Concert Band (Z block)	9-12	1
PA2201	Digital Music Production	9-12	.5
PA2300	Music Collective/ Jazz Band *	9-12	1
PA2350	Jazz/Rock/Hip Hop Ensemble	9-12	.5
PA2400	Concert Orchestra	9-12	1
PA2500	String Orchestra (Z block)	9-12	1
PA2600	Advanced Chamber Orchestra *	9-12	1
PA2700	AP Music Theory	10-12	1
PA2801	Drumming and World Music	9-12	.5

PA2900	Piano Class	9-12	.5
PA2901	Piano Class II	9-12	.5
PA2950	Guitar, Ukulele and Bass	9-12	.5
PA2955	Guitar, Ukulele and Bass II	9-12	.5
PA3000	Beginning Dance	9-12	1
PA3001	Begin. Dance I-A	9-12	.5
PA3100	Intermediate Dance *	9-12	1
PA3101	Intermediate Dance I-A *	9-12	.5
PA3200	Advanced Dance *	9-12	1
PA3700	African, Latin American, Hip Hop Dance	9-12	.5
PA4000	Drama I	9-12	1
PA4001	Drama I-A	9-12	.5
PA4100	Drama II*	9-12	1
PA4101	Drama II-A*	9-12	.5

PA4300	Theater for Social Change	10-12	1
PA4400	Backstage: Powertools & Special Effects	9-12	.5
PA4441	Design for the Stage	9-12	.5
PA4602	Needs Improvment	10-12	1

\* These courses either have a prerequisite or are by-audition.

\*\*By-audition only for 9th graders.

Audition info at:

[bhs.brookline.k12.ma.us/performing-arts](https://bhs.brookline.k12.ma.us/performing-arts)