Cheat Sheet for Parent Portal

There are 3 tabs available to parents in the Portal

**The Pages tab:**
- Announcements
- Published Reports
  - Report Cards
  - Progress Reports
- Group Resources
- Tasks
  - Initiate Data Verification Workflow
- Web Sites
  - School Web Sites
  - School Lunch - pay online
  - Town Web Sites
  - DESE Web Site

**The Family tab:**
- Details
- Contacts
- Attendance - Daily
- Transcript
- Schedule
- Membership
- Documents
  - To access archived pdfs of grade reports, click on Documents

**The Academic tab:**
- Details
- Assignments
- Attendance - Class

**URL for Parent Portal**  [http://www.brookline.k12.ma.us/parentportal](http://www.brookline.k12.ma.us/parentportal)

Need Help? Send email to: [datateam@psbma.org](mailto:datateam@psbma.org)